

## Resolution No. 2012-4-3-2 Local Opportunity Plan

In accordance with 12 U.S.C. 1701u, (Section 3), the Village of Vinton agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

### Section 3 Policy

- A. Assign duties related to implementation of this plan to the designated Equal Rights Officer;
- B. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- C. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- D. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDRA to the Grant Recipient.
- E. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.
- F. Submit reports as required by HUD or TDRA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of calendar year end which identify and quantify Section 3 businesses and employees.
- G. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.

As officers and representatives of the Village of Vinton, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

**PASSED, APPROVED and ADOPTED**, this the 3rd day of April, 2012.

  
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Madeleine Praino, Mayor

Attest:  
  
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Jessica Garza, Village Clerk